



American International School-Chennai

November 7, 2011

To Whom it May Concern,

It is my pleasure to write this letter of recommendation on behalf of Ms Melissa Enderle who has served as a Technology Integrator for the Elementary School at the American International School Chennai (AISC) since August 2008. AISC is accredited by The Council of International Schools and Middle States Association and serves over 900 students from over 30 countries.

The primary focus of Melissa's work has been to enrich and support teaching and learning while strengthening the technology skills of students and teachers, and she has done so with great passion. Melissa has been instrumental in assisting classroom teachers in the incorporation of technological hardware and software into unit plans. She will model and team-teach to assist teachers as they implement new strategies. Melissa has a solid understanding of key learning theories and methods of instruction, and their relation to technology integration.

Melissa fulfils her professional responsibilities beyond those exhibited in the classroom. Melissa will design, plan, and facilitate curriculum workshops for the integration of technology with an emphasis on 21st century technology tools and literacy, lead workshops for parent groups and contributes to school improvement efforts. For example, Melissa recently collaborated with colleagues to develop and adopt Kindergarten to Grade 5 technology standards and performance indicators. Melissa has effectively served as a central liaison between faculty, administrative staff and the school's IT Team as she has a critical role in reviewing, evaluating and recommending technology purchases to the Director of Technology.

It has been a pleasure to work with Melissa. If you have the opportunity to hire Melissa, then do not hesitate. If you would like to learn more about Melissa's fine qualities, then please do not hesitate to contact me: esprincipal@aisch.org

Yours truly,

A handwritten signature in dark ink that reads 'Kevin Hall'.

Kevin Hall

Elementary School Principal